

**From:** [\[REDACTED\]](#)  
**To:** [\[REDACTED\]](#)  
**Cc:** [\[REDACTED\]](#); [\[REDACTED\]](#); [\[REDACTED\]](#)  
**Subject:** FOI - 202400395463  
**Date:** 02 February 2024 15:31:32

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Hi [\[REDACTED\]](#),

FOI - [202400395463](#)

After it has issued, the Deputy First Minister, Finance and Corporate Communications team will be responsible for replying to media inquiries we receive about the FOI you are currently handling.

To help us to plan any response that may be required, I would be grateful if you could add myself, and my colleagues [\[REDACTED\]@gov.scot](#), [\[REDACTED\]@gov.scot](#) and [\[REDACTED\]@gov.scot](#) to the copy list at key points in the process and/or allow us to see draft responses as soon as they are available ahead of publication.

In accordance with our FOI guidance, the role of Communications staff is restricted to the separate, tandem development of required media lines or handling plans which must be undertaken as a parallel process and will not delay, impede or influence responses to requesters. More information is available in the [Criteria for Decision Making](#) document.

Thanks and best wishes,  
[\[REDACTED\]](#)

[\[REDACTED\]](#)

**Assistant Media Manager: News - Deputy First Minister, Finance and Corporate**

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